

## VOLUNTEER APPLICATION FORM

Thank you for your interest in volunteering with Holmfirth Tech Ltd. Please provide answers to the following questions. Please do not hesitate to ask if you need any help in completing the form.

Holmfirth Tech Ltd is committed to implementing its equal opportunities policy so applications are invited from anyone who is over 18 years old.

If you are from the European Union, you are free to volunteer in the UK. People from outside the EU will need to check their Visa allows them to volunteer. If unsure, we advise that you contact the UK Borders and Immigration Agency to find out.

<b>Your name:</b>	
<b>Your address:</b>	
<b>Phone number:</b>	
<b>Email address:</b>	
<b>Which volunteer role(s) are of interest to you?</b>	<b>Tick all that apply</b>
<b>Activities, events and festivals:</b> Working in the kitchen to prepare and serve refreshments (hot and cold drinks, cakes and snacks), e.g. coffee mornings, afternoon teas or special events or celebrations.	
Helping at regular weekday coffee mornings and afternoon teas, to support and talk to those who struggle with social isolation.	
Room set-up and dismantling for activities and exhibitions.	
<b>Day-to-day operations:</b> Cleaning communal areas (to provide cover when our regular cleaner is on holiday).	
Cleaning specific rooms after any building works, repairs or maintenance.	
Watering plants and plant maintenance	
<b>Building repairs and maintenance:</b> Plumbing repairs	
Joinery repairs	

**If you have a particular skill, interest or hobby that you would like to share, or want to develop a particular skill by volunteering, please provide details below:**

**Preferred days and times of the day you would like to volunteer: (Circle all that apply)**

Monday    Tuesday    Wednesday    Thursday    Friday    Saturday

9am to 12pm

1pm to 4pm

6pm to 8pm

Sunday – 10am to 1pm

**Please tell us anything about yourself that you think may be relevant to this volunteering position. This might include any work, experiences at school, college or university, or personal experiences relevant to the volunteering role(s).**

**Why do you want to volunteer at Holmfirth Tech Ltd?**

**Please provide us with two referees willing to give you a character reference.**

These might be from your manager at work, tutor at school, college or university, or someone who has known you for some time.

**Name of Referee 1:**

Address:

Phone number:

Email address:

How this person knows me:

**Name of Referee 2:**

Address:

Phone number:

Email address:

How this person knows me:

**Please tell us how you found out about this volunteer role:**

**Thank you for completing this form.**

Please return by email to [manager@holmfirthtech.co.uk](mailto:manager@holmfirthtech.co.uk) or by post to Holmfirth Tech Ltd, 140 Huddersfield Road, Holmfirth HD9 3AR.

All personal information provided will be kept in accordance with the General Data Protection Regulations 2018 and will be held securely, confidentially and for no longer than necessary.

Volunteer personal data will be destroyed two years after your volunteering ends.